



Sydney Bowmen Archery Club, Inc

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Annual General Meeting Minutes

Wednesday 23 October 2019

6.00 pm Dinner

7:15 pm Start

1. Welcome and apologies

In Attendance: Bede Dwyer, Frank Borg, Michael Fouracre, Serina Stretton, Anthony Morfa, Jolyon Fairbairn, Deb Taylor, Paul Cooper, Darryl Drake, Marsden Auerbach, Jon Drake, Rob Bassetti, Jack, Ron Summerville

Apologies: Kim Thwaite

2. Declaration of conflicts of interest

No conflicts of interest were declared

3. Minutes of AGM 2018

Minutes of the meeting held in 2018 were tabled and found to be a true record of the meeting moved to be accepted by Paul Cooper and seconded by Deb Taylor

4. Committee Reports

- President - (see attached)
Frank Borg gave his report, which focussed on progress made to date on Facilities and Storage, Constitution Upgrade, Community Service Role, Involvement with Archer's Diary and related technology (incl. City of Sydney Comp – making it work with new technology), Financial position and capabilities for more productive use, Responsibilities under various archery and risk management policies, Use of technology with its banking, Use of Social media, Increasing member involvement-setting up, work bees etc., City of Sydney – Change of format, Future proofing the Club's capabilities, Regular monthly shooting program.
- Treasurer – (see attached)
Michael Fouracre presented the 2018/2019 financial report. The Club is in a strong financial position. Total Profit was higher than last year, because of the decrease in rent payable. The Come and Try sessions remain the Clubs highest source of income and there had been no change in Membership fees.
- Secretary – (see attached)
Serina Stretton provided her report. Financial membership has remained steady, with transfers mostly to Liverpool and SOPA. Given the importance of Come and Trys to the Club income, we have had several initiatives to improve Club presence on social media and on the ground support each week. For 2020, we will focus on further strengthening support for the Come and Try program (eg,



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<p>training members to assist, consider increasing the fee for Birthday parties because of the time that they take and the additional volunteer support that is needed).</p>	
<p>5. Office Bearer Elections for Committee All offices were declared vacant and nominations for the committee were received. The following office bearers were nominated and elected unopposed President – Frank Borg Treasurer – Michael Fouracre Secretary – Serina Stretton Membership officer – Deb Taylor Come and Try Group – Ron Summerville, Jolyon Fairbairn</p> <p>There were 2 nominations for Archers Diary Manager. Anthony Morfa and Jon Drake. Anthony Morfa was elected by a majority vote</p>	
<p>6. Club Constitution Frank reported that the Club Constitution will be reviewed and updated in 2020, in particular, to define associate memberships better, update with current membership payment practices. Fees will likely stay the same, but will consider increasing fees slightly for Birthday Parties.</p>	
<p>7. City of Sydney Championships</p> <ul style="list-style-type: none"> • Proposed changes to competition format for 2019 The Club is trying a new format for 2019 and has replaced the Double Canberra format with the Freemantle formats – attendees discussed the relative merits of this change with regard to the number of shooters per target and Darryl provided his adjusted scores for each grade level. • Proposed changes to Archery Australia-approved competition in 2020 Frank reported that the Committee is considering moving to an AA – approved competition in 2020 to (i) give members experience of 1 official competition per years and (ii) to try to increase participation of other clubs 	
<p>8. New equipment Darryl and Marsden provided their ideas for new safety signs/bunting/ and storage for the upper field – The committee will consider once plans are received New targets and H Frames have been purchased/built by the Club The merits of moving to mobile frames with square targets was discussed</p>	
<p>9. Other business Attendees discussed the merits of conducting workshops for members (eg, 2 per year) on technical aspects of archery including arrow making and tuning.</p>	
<p>Frank Borg President Date:</p>	<p>Serina Stretton Secretary Date:</p>

President's Report 2019

Hello Fellow Archers.

I believe the Executive and the committee can look back over the past 12 months and feel quite proud of its achievements and as well, we need look to the next 12 months to further develop the club's goals as per our constitution.

We have identified a number of challenges which are by means exhaustive, but do cover a number of major matters that the Club needed to address for the Club's future directions.

These included the following matters but not all of the potential challenges.

- Facilities and Storage issues
- Constitution Upgrade
- Community Service Role
- Involvement with Archer's Diary and related technology
 1. City of Sydney Comp – making it work with new technology
 - Financial position and capabilities for more productive use.
 - Responsibilities under various archery and risk management policies
 - Use of technology with its banking.
 - Use of Social media
 - Increasing member involvement-setting up, work bees etc.
 - City of Sydney – Change of format.
 - Future proofing the Club's capabilities
 - Regular monthly shooting program.

I am happy to report that we have made great inroads against a number these challenges

Facilities and Storage issues

We have our new facility, which currently serves as our meeting room and workshop. We have installed shelving and a work bench and more recently a notice board.

While its full potential is yet to be realised, it has added greatly to the club's amenity.

Secondly, we also instigated a clean and tidy program of the existing facility which has largely worked to keep the facility tidy. However, to ensure that we don't get overrun with extra gear we instigated a policy that now requires committee approval for any additional equipment to be bought into the storage facility.

Constitution Upgrade

The existing Constitution is a number of years old and with the test of time has shown to have some shortfalls. This coming year will require us to identify the main issues and set about updating our constitution. We will set up a small working group to address this matter.

Community Service Role

I'm of the view that one of our Club's core missions is to provide a family and disability sporting friendly activity to the community.

Nearly every week I see parents with their children jointly participating in archery. It is one of the few sporting activities that enables parents to directly share the archery experience.

I would like us to engage in some focused activity/es in the coming 12 months that will identify some target group/s where we can invite them to participate in archery.

Therefore, I propose that we set a subcommittee to develop this idea and plan further for an event/s or special activity in the next 12 months.

Involvement with Archer's Diary and related technology

Thanks to Serina and Anthony, we were able to conduct our last, City of Sydney Comp using this technology, albeit with some technical hitches. But none the less we were reasonably successful with the final results.

However, its use on a consistent basis still poses challenges. Serina has some thoughts through which we will continue to consolidate our experience and confidence in using Archer's Diary.

Financial position and capabilities for more productive use.

I'll leave the financial reporting to our treasurer, Michael. However, the Club is in a sound financial position and can afford to undertake some upgrades and additions which we will pursue in the next 12 months.

We will can explore this with the members and recommend a suitable list of equipment upgrades.

This year we also introduced an Award recognition program which provided a monetary award to club members who gained a place in; International, National, State and AA recognised club competitions.

I am happy to say that

Mike Fouracre

For winning 1st place in the Veteran + Male Longbow category at the STATE INDOOR Championships 2019

Serina Stretton

For winning 1st place in the Master Female Longbow category at the STATE INDOOR Championships 2019

Ron Summerville

For winning 2nd place (Silver) in the Veterans Longbow category at the South Coast Field

Darryl Drake

For winning 3rd place in the Veteran +Male Recurve category at the STATE INDOOR Championships 2019

Anthony Morfa

For winning 3rd place in the Open Male Barebow Recurve category at the STATE INDOOR Championships 2019

Responsibilities under various archery and risk management policies

It has been some time since we visited our various policies and operations. I will endeavour over the next 12 months to review these and put forward matters for the executive to consider and make changes as necessary.

Use of technology with its banking.

Mike and I have finally got this EFT down pat. Nearly all of our bills are payed this way. This goes go a long way in assisting with the audit trail on our finances.

Additionally, we have moved almost exclusively to on line renewal and new membership applications. Serina will address membership stats later.

Use of Social media

Thanks to Deb and Serina, we have set up a Facebook and Instagram presence, and while it's still somewhat low key at this stage, we are at least in there doing our thing.

Increasing member involvement-setting up, work bees etc.

I am conscious of the fact that a lot of the day-to-day coordination and involvement is left up to committee members.

I think we can take heart that there are a number of our club members who readily assist on Sundays, especially with closing up at the end of the day

Again, thanks to all the people who help and are willing volunteers.

I want to give a special thanks to Mike, Serina, Deb, Ron, Anthony and Jolian who have given their time to assist with the club's various activities.

Web Page

We still have some issues with this. Serina has wrestled with this and there are some technical issues which I believe she has now mastered. Again, I'll leave it to Serina to comment on.

City of Sydney

Following on from consistent feedback over the last few years that the Double Canberra format is proving too arduous a competition to the extent that numbers have been regularly falling, this year we have decided to go to a Freemantle round. We have trialled this and found that this round will reduce the length of the day's competition and still provide a challenging event on the day.

Future proofing the Club's capabilities

To ensure that the club has sufficient back up people to step in and support the club's various operations we be looking to train up several more people to run the Induction program on Sundays. As well Anthony has agreed to take over the management of the Archer's diary.

We plan to increase the number of people to assist with the Come-N-Try classes by getting members to volunteer for an hour or so each Sunday.

Regular monthly shooting program

Following on from a suggestion from Carl Rust, one of our past committee members, we plan to calendar in next year a regular monthly shooting program. Serina will say a little more about the intention and the format of this club shooting program.

Conclusion.

So, the next 12 months should see us engaging in:

1. Activities to future proof people resources for the Club.
2. Generally reviewing and upgrading various aspects of the club's operations including its Constitution, and policies.

Serina to cover:

1. Extending Club's back up to cover Archer's Diary and Come-N-Try Induction program.
2. Membership
3. Club Shoot Program
4. Web page management

General Business ??

1. Approval to bring in additional equipment into the facility.
2. Set up a sub-committee to identify and instigate events to engage targeted and local community groups.
3. Consideration re another Gala Day.
4. Strategies to increase volunteer participation in the day to day running of the club.
5. Web management

Additional Points:

1. Awards Incentive Program
2. NSW Government Community Project.
3. 3 H target frames
4. Additional heavy-duty targets with 300mm deep centres
5. 7 additional 3D animals for the come-n-try
6. Club Shoot Program – proposed by Carl Rust – Serina to talk to.

Secretary Report

1. Club Membership

	2018	2019		
Financial Members	109	93		
Member transfers	5 2 – Liverpool 3 - SOPA	9 5 – Liverpool 2 – SOPA 1 – St George 1 - Delta		

Financial membership is steady; continue to have transfers to Liverpool and SOPA, but no major changes

Important to acknowledge that a substantial proportion of our funding comes from our non-Membership base – our Come n Trys.

We have never had to advertise this facility, but this year, we have enhanced it by participating in the Community Grants awards, Placing the Club on a Sydney Whats On event site, and our increased presence on Social media via Website, Instagram, and Facebook

Need to ensure that we continue to service this group and provide redundancy in the Club for maintaining the Come and Try program. For 2020, we will be looking to train several members so that they can assist and provide Frank and Mike with help when they have holidays or other time away.

2. Enhancing Club Engagement -

2a. Social Media

Deb and I have kick started our presence more formally on Instagram and Facebook and we are trying to get engagement on social media with other Clubs. Archer Australia now includes our FB site in its FB communications, which is great

2020 – more informative emails about Club events and competitions at other clubs
2020 – will tackle the website to improve its look and functionality

2b. Competitions

This year, we started to formalise our competition participation. We had great success at the Indoor, with 5 of our 6 competitors winning a place. But more importantly, we opened up the training to all members, which stimulated more interest.

For 2020, we will advise members of national competitions that we will aim for and encourage members to attend and provide training

Carl has kindly developed a monthly club shoot plan, with competitions run on the first Sunday of each month – the competitions will be social and be an informal introduction to competition. As the year progresses, the competitions will increase in complexity.

Anthony was thrown in the deep end with Archers Diary at the end of last year for the City of Sydney because both Regina and I were away – he did a brilliant job and I want to thank him for taking on this daunting task so well.

Club Secretary