

Sydney Bowmen Archery Club – Covid-19 Risk Management Schedule (Updated 30 Oct. 2020)

Areas to Consider	Risks	Risk Management Mitigation	Responsibility
<p>Stage 3: Members Only to shoot during stage 3 Covid-19 lockdown restrictions.</p>	<p>Members will turn up to shoot without notice. Members not tested Members returning from Victoria or identified hotspots in NSW</p>	<ul style="list-style-type: none"> Members will be advised via Facebook and Instagram and direct email as to the booking procedure we will be implementing. Additional requests to be posted in our social media pages and on the club's notice board with the following: If you are unwell, recently returned from Victoria or visited identified hotspots in NSW or other interstate locations in the last 14 days, please do not come to archery. Members will be required to register their shooting times in the sign in book commencing from 9am Sunday and 2-4pm Thursdays (Winter booking time slot). Only 1hr per member is permitted to ensure that all interested members have the opportunity to participate. 	<ul style="list-style-type: none"> Club Secretary, Serina Stretton, to manage booking and issue email notices to membership. Deb Taylor, committee member to post on Instagram Member Archers are required adhere to the guidelines and do not attend if they feel any symptoms.
<p>Local Community will present to shoot in our Come-N-Try on Sundays. Local Community will be permitted to attend when lockdown restrictions are amended.</p>	<p>Public will turn up expecting to participate. Community participants not tested or returning from Victoria or identified hotspots in NSW or other interstate locations</p>	<ul style="list-style-type: none"> Intending participants will be required to book thorough our club secretary or online booking system (when installed). Intending applicants will be advised in our social media pages and through club's community participation booking system: If you are unwell, recently returned from Victoria or visited identified hotspots in NSW or other interstate locations in the last 14 days, please do not come to archery. Non-members will be advised of the Convid-19 Safety protocols in place during the archery session 	<ul style="list-style-type: none"> Club Secretary to post Facebook. Deb Taylor, committee member to post on Instagram. Frank Borg, Club President to handle all phone enquiries emanating from our Facebook page. All member archers on the range at the time.
<p>Use of Personal Equipment And Club Targets</p>	<p>Members may want to use club equipment. Personal equipment not sanitized. Targets will be touched by archers and so pose a source of contamination. Community participants will need to use club equipment.</p>	<ul style="list-style-type: none"> Members can only use their own equipment and follow the guidelines on use and handling of personal equipment and arrows as set out in the Archery NSW guidelines. Sanitizing wipes will be supplied to ensure that club members clean their equipment. Members can only pull out their own arrows. Members will be required to clean down target faces with the sanitizing wipes provided at the commencement of their booked session. Cleaning guidelines will be placed on each target. Use of Club Equipment: Community participants will be restricted to only 2 archers per target, club arrows will be crested to ensure each archer can identify their arrows. Participants will be required to purchase an armguard and finger tab. Cleaning protocols will be 	<ul style="list-style-type: none"> Club Secretary to issue link to Archery NSW guidelines in emails. Copy of the Archery NSW guidelines will be posted in a prominent place. Frank Borg to supply all necessary sanitizing products. All member archers on the range at the time. Instructors will be required to reinforce the safe practice use of equipment at the commencement of each session

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		<p>posted and additional cleaning products will be provided. Community archers will be advised to only handle the arrows and bows provided to them in the session.</p>	
<p>Tracking Members Tracking local community participants</p>	<p>In the event that members or community participants may get tested and show a positive result then we need to track who was present at the time of their booked session</p>	<ul style="list-style-type: none"> • Archers will be advised to ensure that they do not attend if they have any concerning symptoms • Each archer will be required to book a shooting time and provide a contact phone number. This will provide an audit trail of time and date of all present. • Archers will be required to sign a register with a contact number included. This will permit a cross check with the scheduled booking. • Community participants will be required to supply a contact number and be advised of the safe practice requirements of the club. • Covid-19 QR code will be used to register non-member participants 	<ul style="list-style-type: none"> • Club Secretary to manage the booking. • Member Archers are required adhere to the guidelines and do not attend if they feel any symptoms. • Club Secretary to examine Covid-19 QR code details.
<p>Ensuring Social Distance while attending their booked session and while shooting</p>	<p>Archers and community participants may wish to gather or stay around the range before or after their session.</p> <p>Archers do not maintain the prescribed social distance of 1.5m</p> <p>Community participants will wish to bring added visitors</p>	<ul style="list-style-type: none"> • The guidelines specify that Archers must come and shoot in their allotted time slots. Archers will be reminded of their gathering restrictions and advised to leave the range as soon as their session times have expired. Archers will be advised to arrive 10min before their session to reduce the gathering of participants to a minimum. • To manage the 1.5m separation rule, only 7 targets will be erected for members (northern end) and 6 targets (southern end) for community archers. No other targets will be used for personal practice. Targets will be placed at a minimum of 5m separations. The 5m shooting lanes will easily accommodate the minimum separation distances required. This placement of targets will permit 2 archers to shoot and maintain the appropriate social distance. • Community participants will be advised through our web page and at the booking process to only have 1 parent or guardian attend in the case of juniors and only participating archers to attend. • Only 3 Targets will be permitted on Thursdays. Community archers will not be permitted to shoot at this time. 	<ul style="list-style-type: none"> • Members of the executive committee who may be present will advise archers of their responsibility to only stay for their shooting session. • Archers will be required to practice safe social distance rules.
<p>As from 17 July 2020 all approved AA and ANSW have been cancelled.</p>	<p>Archers from other clubs will wish to participate in our in- house club competition</p> <p>Applications may exceed</p>	<ul style="list-style-type: none"> • In house club competitions will only be publicized to the club's membership as these competitions will be primarily directed a providing club member to prepare for inter club competitions when they become available. • Only affiliate members will be permitted to participate in these in-house competitions • Sydney Bowmen has developed a Covid-19 Safety plan based on the template provided by Archery Australia which will operate 	<ul style="list-style-type: none"> • The club secretary and the executive will vet applications for these competitions • Covid-19 Safety Plan has been developed by the club's president and authorized by executive committee

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Only in-house competitions are to be conducted	20 Numbers per target.	conjointly with this risk management plan <ul style="list-style-type: none">• To accommodate the demand on targets during these competitions• Archer participation will be restricted to a maximum of 20. Only 2 archers to shoot at a designated target and to be rotated by a second pair. This will permit the 1.5m rule to be maintained during competition. Community archers will not be permitted to shoot in these competitions.	
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